

Executive Committee
of the
Graduate Faculty Council

MINUTES

May 7, 2008
Whetten Graduate Center – Giolas Conference Room
3:00 PM

1. The meeting was called to order at 3:25 P.M. Vice Provost Gregory J. Anderson presided.
2. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve as distributed the minutes of the March 5, 2008 meeting.
3. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve the list of Plans of Study and Dissertation Proposals.
4. J. Henkel introduced a recently-received proposal to implement a new dual Pharm.D./M.B.A. degree program. It was **moved** (E. Schultz) and seconded (M. A. Doyle) to acknowledge receipt of the proposal for the purpose of considering inclusion of the dual degree program in the *Graduate Catalog*. The motion **passed** without dissent on a voice vote.
5. J. Henkel presented a proposal to implement a new Graduate Certificate Program in Health Promotion and Health Education. It was moved (E. Schultz) and seconded (M. Aindow) to approved the proposal as presented. The motion **passed** without dissent on a voice vote.
6. There was a discussion concerning Commencement ceremonies. It was agreed that the group wishes to discuss this matter further. It was **moved** (J. Marsden) and seconded (J. G. Clifford) to place this as a discussion item on the agenda in the fall with the goal of presenting a motion to the full Graduate Faculty Council. A strong preference was expressed for continuing to hold a separate graduate Commencement ceremony. The motion **passed** without dissent on a voice vote.
7. There was discussion about a recent proposal to charge the tuition of graduate research assistants to grants.
8. Members were updated concerning the implementation status of the *Graduate School Complaint Resolution Procedure*. It was noted that the original document, approved in October 2007, used the word “grievance” throughout. With recent editorial changes, the word “complaint” is used throughout the document instead. Since changes to the originally-approved document are editorial in nature, further consideration and action are not needed. The concluding statement concerning approval has been modified appropriately. The procedure is posted to the Graduate School Web page.
9. There was discussion concerning course GRAD 5910 – *Responsible Conduct in Research*. J. Henkel noted that faculty are needed to teach the course. It was agreed that this should be a discussion item to be placed on an agenda for early Fall 2008. It was **moved** (S. De Guise) and seconded (E. Schultz) that J. Henkel *et al.* should speak about this course at a Fall 2008 meeting of the Graduate Faculty Council. The motion **passed** without dissent on a voice vote.
10. There was discussion concerning upcoming interviews for the position of Vice President for Research. A list of potential questions for the interviews was generated.

11. E. Schultz presented a resolution for the group's consideration. The resolution – commending Gregory J. Anderson, for three years of effective service as Vice Provost for Research and Graduate Education, and Dean of the Graduate School – is attached to the file copy of these minutes. The adoption of the resolution was **moved** and seconded, and the motion **passed** on a unanimous vote.
12. E. Schultz recommended to the Executive Committee that consideration be given to having a Faculty Chair for the group. Following discussion, he **moved** that the Executive Committee present to the Council a motion calling for a By-law change in this regard. The motion was seconded, and it **passed** without dissent on a voice vote.
13. E. Schultz **moved** to adjourn to a committee of the whole. The motion was seconded (J. G. Clifford). Schultz agreed to serve as convener. The motion *passed* without dissent on a voice vote at 5:50 PM.

Present: W. Abikoff, M. Aindow, A. Albert, J. Barnes-Farrell, J. G. Clifford, S. De Guise, M. A. Doyle, J. Marsden, E. Schultz, G. Anderson (*Vice Provost*), J. Henkel (*Associate Vice Provost*), L. Klobutcher (*Associate Dean*), and T. Peters (*Program Director*)

Respectfully submitted,

Thomas B. Peters

Program Director