Date: Wednesday, March 28, 2018 @ 3:10 pm to 4:34 pm

Location: Giolas Conference Room

Subject: Executive Committee (EC) of The Graduate School summary meeting minutes

Attendees: Kent Holsinger (*Ex Officio, Chair*), Barbara Kream (*Ex Officio*), Joseph Loturco, Charles Mahoney, Barbara Parziale (*Ex Officio, Secretary*), Lynn Puddington and Kathy Segerson (*Ex Officio*)

Absent: Judy Brown, Maria-Luz Fernandez, Jane Gordon, Mitch Green, Elizabeth Holzer, and Etan Markus

Guests: Ugur Pasagullari

1. Agenda item number one (1) – Call to order. Dean Kent Holsinger called to order the regular meeting of the Executive Committee for March 28, 2018 at 3:10 pm.

1. Agenda item number two (2) – Presented for consideration and voting – Approval of the minutes. Dean Holsinger introduced the minutes of the February 28, 2018 meeting of the Executive Committee. There was a motion offered to accept the minutes, which was seconded, and the motion was adopted in favor by all members present. **Agenda item number two (2) was passed without dissent by a voice vote.**
2. Agenda item number three (3) – Announcements.
	1. Graduate Student Appreciation is the week of April 2 – April 6, 2018.
	2. The 3MT competition is being held Thursday, April 5 at 6:00 pm in the Student Union Theatre.
3. Agenda item number four (4) – Presented for consideration and voting – *Master of Engineering in Clinical Engineering (Resubmission of New Area of Concentration within MEng).* This is a revised resubmission of the new area of concentration in the Master of Engineering (MENG) program that was presented in February. A discussion ensued and the committee felt the areas in question were now clarified to their satisfaction. A motion to approve the revised submission was made, which was seconded, and the new area of concentration was approved by all members present. **Agenda item number four (4) was passed without dissent by a voice vote.**
4. Agenda item number five (5) - Presented for consideration and voting – *Applied Linguistics and Discourse Studies (ALDS) - Revised Resubmission.* This new area of concentration within the Literatures, Cultures and Languages program was previously submitted in September of 2017 but returned to the program for further refinement. A review of the material showed that the proposal now addressed the concerns of the committee. After a brief discussion a motion to approve the new area of concentration was made, which was seconded, and the motion was approved by all members present. **Agenda item number five (5) was passed without dissent by a voice vote.**
5. Agenda item number six (6) - Presented for consideration and voting – *4 + 1 Analytics Track within MSBAPM.*  This new track is viewed as highly desirable in order to broaden the talent pool of qualified workers. There was a brief discussion after which a motion was made for approval, which was seconded, and the new track was approved by all members present. **Agenda item number six (6) was passed without dissent by a voice vote**
6. Agenda item number seven (7) – Presented for consideration and voting – *4 + 1 Financial Risk Management Track within MSFRM.* After a brief discussion there was a motion made for approval, which was seconded, and the new track was approved by all members present. **Agenda item number seven (7) was passed without dissent by a voice vote.**
7. Agenda item number eight (8) – Presented for consideration and voting – *Master of Science in Advanced Manufacturing for Energy Systems (AMES).* This new degree program addresses the need for engineers highly trained in advanced manufacturing for energy-specific disciplines. See handout supplied by Ugur Pasaogullari. There was a motion offered, which was seconded, and the motion was adopted in favor by all members present to approve the program. **Agenda item number eight (8) was passed without dissent by a voice vote.**
8. Agenda item number nine (9) – New Business and Updates.
	1. There are many areas of concentration in programs that have been found to no longer exist. At the next meeting a listing of these concentrations will be presented for de-activation approval.
9. There was a motion offered for adjournment which was seconded and the motion was adopted in favor by all members present. The meeting was adjourned at 4:34 pm.
10. The next meeting of the Executive Committee of the Graduate Faculty Council is scheduled for **April 25, 2018 in the Giolas Conference Room**.