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Date: Wednesday, September 26, 2018 @ 3:08 pm to 4:30 pm

Location: HBL Deans Office Conference Room

Subject: Executive Committee (EC) of The Graduate School summary meeting minutes

Attendees: Judy Brown, Maria-Luz Fernandez, Jane Gordon, Mitch Green, Kent Holsinger (*Ex Officio, Chair*), Elizabeth Holzer, Barbara Kream (*Ex Officio*), Barbara Parziale (*Ex Officio, Secretary*), Lynn Puddington and Kathy Segerson (*Ex Officio*)

Absent: Joseph Loturco, Charles Mahoney and Etan Markus

Guests: William Simonsen and Jennifer Dineen

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1. Agenda item number one (1) – Call to order. The regular meeting of the Executive Committee for September 26, 2018 was called to order at 3:08 pm.
2. Agenda item number two (2) – Presented for consideration and voting – Approval of the minutes. The minutes of the April 25, 2018 meeting of the Executive Committee were introduced. There was a motion offered to accept the minutes, which was seconded, and the motion was adopted in favor by all members present. **Agenda item number two (2) was passed without dissent.**
3. Agenda item number three (3) – Announcements.
  - a. Work continues on the electronic workflow for program approvals (additions, eliminations, and modifications).
  - b. The 3.5 GPA requirement for Graduate School fellowships is difficult to maintain. Students will be able to appeal to the Dean of the Graduate School to retain their fellowships if they fall below this GPA requirement.
  - c. The new admissions program, Slate, has gone live. The School of Business is currently using the CRM system within Slate. It should be set up for other users by the end of 2018.
  - d. The Graduate Catalog revisions should be complete soon.
  - e. Work continues on the GFC By-laws. A draft will be shared with the GFC in October. Associate Dean Kathy Segerson continues work on the bulk of the policies while Assistant Dean Karen Bresciano and Student Affairs staff member Cinnamon Adams are reviewing the Hearing and Dismissal process.
4. Agenda item number four (4) – Presented for consideration and voting – *Master of Engineering (MENG) in Global Entrepreneurship – new area of concentration*. This is a partnership with UConn Engineering and Business programs, Trinity College and the University of New Haven. A discussion ensued and a motion was made to approve the new area of concentration. The motion was seconded and approved unanimously on a show of hands. **Agenda item number four (4) was passed without dissent.**
5. Agenda item number five (5) - Presented for consideration and voting – *Fast-track to the Master of Public Policy (MPP) - Modification*. When UConn changed its policy to require 30 credits as a minimum for a master's degree, this made attaining the required number of credits for the master portion of the Fast-Track in one year next to impossible. This proposal is requesting that students be allowed to count 6 of the credits for the MPP toward both the MPP and the B.A. or the B.S. degrees. It was discovered that the rule stating that credits may

only be used once toward one degree was a UConn imposed ruling. A motion was made to accept the proposed modification. The motion was seconded and discussed. The motion was approved by all members present. **Agenda item number five (5) was passed unanimously without dissent.**

6. Agenda item number six (6) - Presented for consideration and voting – *Fast-track to the Master of Public Administration (MPA) – Modification*. The situation for this program is identical to agenda item number five (5) above. A motion was made to accept the proposed modification. The motion was seconded, discussed and approved by all members present. **Agenda item number six (6) was passed unanimously without dissent.**
7. Agenda item number seven (7) – Presented for consideration and voting – *Fast-track to the M.A. in Survey Research (MSR) – new*. This is a new pathway to the existing MA in Survey Research, which is a 30 credit Master’s program completed online. As part of the proposed fast-track, the proposal includes a provision that students would be allowed to count 6 credits of the M.A coursework toward both the M.A. and the B.A or B.S. A motion was made to accept the new 4+1 pathway as proposed. The motion was seconded, discussed and approved by all members present. **Agenda item number seven (7) was passed unanimously without dissent.**
8. Agenda item number eight (8) – Presented for consideration and voting:
  - a. *Course Action Request 18-6729 (Add DMD5900: MFA Thesis Exhibition)*
  - b. *Course Action Request 18-7391 (Drop POLS 5610: Research Design in Political Science)*

A motion was made to accept the course action requests. The motion was seconded, discussed briefly, and approved by all members present. **Agenda items number 8 a + b were passed unanimously without dissent.**

9. Agenda item number nine (9) – Presented for discussion – Allowing more overlapping credits for certificate programs. There is interest in allowing at least two courses to count on the Plan of Study towards both graduate programs and graduate certificates. Currently the graduate catalog allows for one 3 credit course in two different certificate courses. If this were to be changed to two 3 credit courses it would need to go to the GFC because it would require a change in catalog language.
10. Agenda item number eleven (11) – New Business and Updates. There was no new business or updates.
11. There was a motion offered for adjournment which was seconded and the motion was adopted in favor by all members present. The meeting was adjourned at 4:30 pm.
12. The next meeting of the Executive Committee of the Graduate Faculty Council is scheduled for **October 24, 2018 in the Giolas Conference Room.**

#### Addendum:

Following the EC meeting, the Dean Holsinger approved catalog language to accompany the program changes that were approved by the EC at the September meeting. The approved catalog language corresponding to items 4-7 is below. For the four fast-track programs, the changes are simply additions to existing language, while the language for the new MENG concentration in Global Entrepreneurship is to be added to the list of concentration and corresponding requirements for the MENG degree.

## Survey Research (MA)

**General Information:** The Department of Public Policy offers a graduate program leading to a Master of Arts in Survey Research (MASR). The MASR program prepares survey research professionals, in both traditional and cutting-edge methodologies, to gather data about attitudes, opinions, behaviors, or demographics and analyze that information to answer complex questions about society. A Fast-Track to the MASR program is also available to currently enrolled University of Connecticut undergraduate students; this program enables students to take graduate level courses while completing their undergraduate degree. Fast-Track students can take enough credits as an undergraduate student to complete the MASR degree in one year. Up to six credits of approved graduate coursework included on the student's undergraduate plan of study can also be used toward the master's degree as part of the Fast-Track.

The Graduate Program in Survey Research delivers high-quality instruction in qualitative and quantitative data collection and data analysis techniques through a robust online delivery platform.

**Requirements:** The MASR degree requires a minimum of 30 credits. The following courses are recommended for completion of the master's degree. Master's degree students and their advisors decide the most appropriate course of study. During the final semester of study, all Master's degree students are required to submit a cumulative portfolio which serves as a comprehensive exam.

PP 5379 Principles & Methods of Survey Research I  
PP 5383 Principles & Methods of Survey Research II  
PP 5376 Applied Quantitative Methods  
PP 5385 Attitude Formation  
PP 5377 Qualitative Methods in Survey Research  
PP 5386 Survey Research Analysis and Report Writing  
PP 5397 Seminar in the Future of Survey Research  
PP 5390 Internship\*

Two of the following (more if substituting)\*:

PP 5387 Surveys for Market Research  
PP 5382 Project Management  
PP 5384 Political Polling  
PP 5322 Evaluating Public Programs  
PP 5332 Advanced Quantitative Methods  
PP 5388 Multicultural/Multipopulation Research  
PP 5397 Applied Survey Analysis (3 separate courses: SPSS, R, Stata)

*\* Students with two years of relevant work experience may substitute coursework for the internship with approval.*

## Public Policy (MPP)

**General Information:** The Department of Public Policy offers a graduate program leading to the degree of Master of Public Policy (MPP). The MPP program provides instruction in policy analysis and program evaluation. The focus is on providing students with the rigorous analytic and quantitative skills needed to assess policies and to evaluate

programs. A Fast-Track to the MPP program is also available to currently enrolled University of Connecticut undergraduate students; this program enables students to take graduate level courses while completing their undergraduate degree. Fast-Track students can take enough credits as an undergraduate student to complete the MPP degree in one year. Up to six credits of approved graduate coursework included on the student's undergraduate plan of study can also be used toward the master's degree as part of the Fast-Track.

**Requirements:** The MPP degree is comprised of 43 credits. These credits include 27 credits of core course work (9 courses), 9 credits of electives (3 courses), 6 credits of internship and a 1 credit capstone portfolio. The curriculum is outlined below.

Required core courses (27 credits):

PP 5314 Causal Program Evaluation  
PP 5331 Quantitative Methods for Public Policy  
PP 5340 Introduction to Public Policy and Management  
PP 5342 Policy Analysis  
PP 5347 Applied Policy Issues  
PP 5361 Theory and Management of Public Organizations  
PP 5370 Applied Research Design  
PP 5375 Economic Analysis for Public Policy and Management  
PP 5376 Applied Quantitative Methods

Focus area (9 credits): Students complete 9 credits of electives in areas that support their career goals. MPP focus areas include public finance and budgeting, nonprofit management, social policy, and public administration. Students can also choose, with the advice of their advisor, to pursue a more generalist approach and select electives across multiple areas or to create their own focus area.

Internship (6 credits):

PP 5390 Supervised Internship

Capstone (1 credit):

PP 5372 Capstone Portfolio

## Public Administration (MPA)

**General Information:** The Department of Public Policy offers a graduate program leading to the degree of Master of Public Administration (MPA). The MPA program provides students with a dynamic and integrated approach to the field of public management. It prepares students for leadership positions in the public, nonprofit and private sectors. It is accredited by the Network of Schools of Public Policy, Affairs, and Administration (NASPAA). A Fast-Track to the MPA program is also available to currently enrolled University of Connecticut undergraduate students; this program enables students to take graduate level courses while completing their undergraduate degree. Fast-Track students can take enough credits as an undergraduate student to complete the MPA degree in one year. Up to six credits of approved graduate coursework included on the student's undergraduate plan of study can also be used toward the master's degree as part of the Fast-Track.

**Requirements:** The MPA degree is comprised of 43 credits. These credits include 27 credits of core course work (9 courses), 9 credits of electives in a focus area (3 courses), 6 credits of internship and a 1 credit capstone portfolio.

*MPA Fellows Track:* The Fellows track within the MPA degree program is designed specifically to develop sophisticated and conscientious managers who have the needed skills and competencies to be effective leaders. Individuals in public, nonprofit or private sector organizations with at least five years of professional experience are eligible for the Fellows program. Students earn an MPA degree. The Fellows track of the MPA program consists of 36 credits: eight of the nine core MPA courses (24 credits), elective credits within an executive leadership focus area (11 credits), and a capstone portfolio (1 credit). The MPA program's internship requirement and the required core course PP 5345 Project Management in the Public Sector are waived for MPA Fellows. MPA Fellows may choose to take PP 5345 Project Management in the Public Sector as an elective course.

The MPA curriculum is outlined below.

Required core courses (27 credits):

PP 5325 Labor-Management Relations, Negotiation, and Contract Management

PP 5340 Introduction to Public Policy and Management

PP 5345 Project Management in the Public Sector

PP 5361 Theory and Management of Public Organizations

PP 5364 Public Finance and Budgeting

PP 5365 Human Resource Management

PP 5370 Applied Research Design

PP 5375 Economic Analysis for Public Policy and Management

PP 5376 Applied Quantitative Methods

Focus area (9 credits) Students complete 9 credits of electives in areas that support their career goals. MPA focus areas include public finance and budgeting, nonprofit management, social policy, and public policy. Working with their advisor, students may choose to pursue a more generalist approach and select electives across multiple areas or to create their own focus area.

Internship (6 credits):

PP 5390 Supervised Internship

Capstone (1 credit):

PP 5372 Capstone Portfolio

## **Global Entrepreneurship (MENG)**

The Global Entrepreneurship program, a partnership between the UConn Schools of Engineering and Business, Trinity College, and the University of New Haven, is intended to create a nurturing ecosystem for a profession that sees 90 percent of start-ups fold. Students for the program will have a diversified engineering background and unique entrepreneurial ideas. This program will enable novice entrepreneurs to learn best practices, receive mentorship from veteran entrepreneurs, and be set up for success.

**Requirements:** The required core courses for this program are: ENGR 5311 Professional Communication and Information Management (3 credits), ENGR 5312 Engineering Project Planning and Management (3 credits), ENGR 5300 Special Topics in Engineering: Experiential Technology Entrepreneurship I and II (6 credits), and a capstone project on market survey, prototyping and/or product development (3 credits). In addition, three entrepreneurial

idea-related, technical courses are required, which should be 5000 or 6000 level engineering or science courses, and must be approved by the student's major advisor. For students working on healthcare-related entrepreneurial ideas, one of these three courses must be BME 6086-020 Entrepreneurship Life Sciences (3 credits). Two "electives" (3 credits each) are required for the remaining required credits, which can be chosen from a list of entrepreneurial/business classes offered at either Trinity College or UConn. Total requirements are four core courses, and six additional concentration category courses (30 credits).