



Date: Wednesday, September 15, 2021

Location: WebEx

Subject: Executive Committee (EC) of The Graduate School meeting minutes

Attendees: Mary Anne Amalaradjou, Kristin Bott, Abigail Campbell (Ex-Officio -- Secretary), Mitchell Green, Kent Holsinger (Ex-Officio, Chair), Barbara Kream (Ex-Officio), Charles Mahoney, Betsy McCoach, Kathy Segerson (Ex-Officio), Judith Thorpe, Penny Vlahos

Absent: Etan Markus

Guests: Mary Bernstein, Jon Bartolotta, Michael Young, Ji-Young Lee, Daniel Burkey, Megan Petsa

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1. Agenda item number one (1) – Call to order. The regular meeting of the Executive Committee for September 15, 2021 was called to order at 3:00 pm.
  2. Agenda item number two (2) – Presented for consideration and voting – Approval of the minutes. Dean Kent Holsinger introduced the minutes of the April 21, 2021 meeting of the Executive Committee were introduced. There was a motion offered to accept the minutes, which was seconded, and the motion was adopted in favor by all members present. **Agenda item number two (2) was passed unanimously.**
  3. Announcements: There were no new announcements.
  4. Agenda item number four (4) – Presented for consideration and voting – *GPAR 21-BERN-8DHTU8* for a new 4+1 program in Sociology. The program would lead undergraduate students to a professional degree. The program aims to prepare students for social justice oriented careers and expand knowledge of understanding inequality. The Executive Committee voted to approve the proposal (7 In favor; 0 opposed). **Agenda item number four (4) was approved unanimously.**
  5. Agenda item number five (5) - Presented for consideration and voting – **Michael Young** and **Jon Bartolotta** presented *GPAR 21-PERR-JK3HSL* to add an Oceanographic Science & Technology certificate. The program would be adding expertise to environmental engineering and sciences with a clear focus on oceanographic studies. The Executive Committee voted to approve the proposal (7 in favor; 0 opposed). **Agenda item number five (5) was approved unanimously.**

6. Agenda item number six (6) – Presented for consideration and voting **Dr. Ji-Young Lee** of Nutritional Sciences presented the GPAR proposal 21-LEE-NIC07K to add a Graduate Certificate in Precision Nutrition to the program. The Executive Committee voted to approve the proposal (7 in favor; 0 opposed). **Agenda item number six (6) was approved unanimously.**
7. Agenda item number seven (7) – Presented for consideration and voting – **Dean Kent Holsinger** and **Dr. Kathleen Segerson** presented the GPAR proposal 21-SEGE-HCSJTP to modify catalog language for the PhD in Integrative Studies. **Dean Kent Holsinger** placed the vote on hold for further discussion. **Agenda item number seven (7) was tabled for further discussion at next Executive Committee meeting.**
8. Agenda item number eight (8) – Presented for discussion Integrative Studies for Engineering Education – **Dr. Daniel Burkey** presented discussion of whether a graduate student and advisee of his who is interested in Engineering Education would be considered eligible to apply for the Integrative Studies PhD. Discussion followed with input from the committee considering special cases in which studies with qualifying criteria may apply for the Integrative Studies PhD program. **Further discussion is required.**
9. Agenda item number nine (9) – Presented Discussion of Eligibility Criteria for the Doctoral Dissertation Fellowship. **Megan Petsa** presented a discussion of changing the eligibility criteria for the Doctoral Dissertation Fellowship to no longer require the dissertation milestone. Discussion with input from the Executive Committee followed. **Dean Kent Holsinger indicated that further discussion is required.**
10. Agenda item number ten (10) – Presented for Proposed guidance for use of doctoral student Annual Reviews. **Dean Kent Holsinger** and **Dr. Kathleen Segerson** presented discussion of feedback for guidance on use of the annual reviews template. Further discussion and inquiry from the Executive Committee is to be relayed to **Dr. Kathleen Segerson so appropriate edits may be performed.**
11. New business and updates – **Dean Kent Holsinger** announced the University Senate’s vote to change the Add/Drop course date to the 11<sup>th</sup> week of classes. No further discussion.
12. **Dean Kent Holsinger** motioned an offer for adjournment which was seconded and the motion was adopted in favor by all members present. The meeting was adjourned at 5:03 pm.
13. The next meeting of the Executive Committee is scheduled for **October 20, 2021 via Webex.**