



Date: Wednesday, October 19th, 2022, from 3:00pm-5:00pm

Location: [WebEx Conference](#)

Subject: **Executive Committee (EC) of The Graduate School meeting minutes**

Attendees: Mary Anne Amalaradjou, Mary Bernstein (*Ex-Officio*), Kristin Bott, Jack Corcoran (*Ex-Officio, Recording Secretary*), David Embrick, Mitchell Green, Kent Holsinger (*Ex-Officio, Chair*), Barbara Kream (*Ex-Officio*), D. Betsy McCoach, Rosa Raudales, Judith Thorpe

Absent: Etan Markus

Guests: Eric Brunner, Laura Burton, Noah Reid

1. The meeting of the Executive Committee was called to order at 3:02p.m.
2. Presentation and vote for past meeting minutes: The minutes from the previous EC meeting were approved unanimously.
3. No new announcements.
4. Presented for consideration and voting – *Add/Create new degree or certificate program (22-REID-XDGCCE) Genomic Data Analysis*
 - a. Sponsoring Department: Institute for Systems Genomics
 - b. Sponsoring School/College: The Graduate School
 - c. Presenter: Noah Reid

Noah Reid from the Institute for Systems Genomics discussed the addition of a possible Graduate Certificate for Genomic Data Analysis. Pulling information from popular, widely utilized online workshops and expanding on it, this newly proposed 12-credit, online-only certificate would encompass a set of courses that would focus on the key concepts of genomics, hands-on technical skill development through genomic data, and assist in the desire to meet professional or graduate study-related goals. Specifically, the program would see students developing these core skills through the development of coding in different languages, management of computational version control and basic workflows, various analyses, and

communication skills, as measured by content in pre-recorded lectures, code-based laboratories and projects, and essays. With this new addition, current workshops associated with this content will be decreased in favor of dedicating more time and resources to the courses in the certificate program.

A brief discussion is prompted on the availability of the new courses to students who may not want to commit or be able to take the entire course load. A solution is reached that the continuing workshops would be able to suffice those who aren't able to attain the certificate, and that the Graduate Certificate program would have content integrated between all the courses, so it would be difficult to take just one of the courses. A motion to approve was made by Mitchell Green and seconded by Kristin Bott. The Executive Committee voted unanimously to approve the proposal.

5. Presented for considered and voting – *Modify/Change existing degree or certificate program (22-GUAR-W8XP2G) Master of Arts in Survey Research*
 - a. Sponsoring Department: Public Policy – Survey Research
 - b. Sponsoring School/College: College of Liberal Arts and Sciences
 - c. Presenter: Eric Brunner

Eric Brunner from the Department of Public Policy presented that, after careful evaluation of the current Master of Arts in Survey Research program, the decision was made to update the curriculum. The basis of this decision is to allow for the incorporation of more quantitative skills within courses, as well as to align the program with more current research and practices.

No questions or concerns are vocalized. A motion to approve was made by Mitchell Green and seconded by Rosa Raudales. The Executive Committee voted unanimously to approve the proposal.

6. Presented for consideration and voting – *Add/Create new degree or certificate program (20-BURT-DR7612) Emerging Women's Leadership Graduate Certificate*
 - a. Sponsoring Department: Educational Leadership
 - b. Sponsoring School/College: NEAG School of Education
 - c. Presenter: Laura Burton

Laura Burton from the Department of Educational Leadership presented her proposal for a new Graduate Certificate program entitled, “Emerging Women’s Leadership.” She outlined that the four-course certificate would center around curriculum pertaining to leadership theory, gendered leadership in organizations, with the addition of external practicums to supplement course materials. The goal of this certificate is to fill in the gap for women’s leadership to help advance their careers at the early stages of their post-graduate employment.

An extensive discussion commenced regarding the direction and ethics of a Graduate Certificate such as this. Multiple members of the committee addressed that the language proposed in the catalog could be problematic and could inadvertently lead to exclusion of certain demographics from wanting to engage in the certificate. Additionally, discussion relating to the presence of non-binary students, as well as intersectionality of marginalized groups supported the points made about

recommending a language change. Furthermore, Dean Holsinger plans to speak with the Office of the General Counsel to check if the description of the certificate would be acceptable for their standards. Moving forward, there are plans for further conversation with Laura Burton regarding a catalog language change, as well as the potential for an e-mail vote on the matter in the future.

7. Discussion Items:

- a. A recent passing of a Graduate Fellow has sparked a new conversation about prioritizing and being more educated on the impacts of mental health on students, and what resources can be provided to them.
8. The meeting of the Executive Committee was adjourned at 4:06 p.m. The next meeting is set to take place on November 9th, 2022, at 3:00 p.m.