GPAR System Transition FAQ

Why has a deadline of February 1, 2025 been put into place for the submission of new GPAR forms?

No GPAR form "in progress" will be migrated into the new CourseLeaf system when it is launched in Summer 2025; therefore, all new GPAR forms (program revisions or proposals for new programs including degrees and certificates) must reach "END" (approval) stage before the end of the Academic Year, 2025. For this to happen, all GPAR forms must go through all relevant committee approvals by that date. Proposals for new degrees and certificates submitted before February 1, 2025, should have enough time to receive all approvals, including the Council of Deans and Board of Trustees.

What if a GPAR form is submitted by the February 1, 2025 deadline, but the form does not make it to approved/ "END" stage by the end of the academic year?

Any course revision that does not reach "END" (approval) stage by this deadline will need to be resubmitted in CourseLeaf.

Does this transition impact the standard deadlines for catalog changes?

No, the deadlines for all graduate program revisions and new programs remain the same – all change requests must be approved in the GPAR system by March 1st, 2025 to be included in the following year's course catalog.

Can a new graduate program that has received all approvals prior to the end of the semester start in Fall 2025?

Yes. While those new programs will not appear in the AY25/26 graduate catalog, they will appear on The Graduate School's program page and students will be able to apply.

When will the GPAR system cease to be available to users?

The GPAR system will no longer be available starting on July, 1, 2025. The CourseLeaf System will be launched in accordance with the schedule set by the Registrar's Office.

What will happen to all the information that is currently housed in the GPAR system after the transition?

All information in the GPAR system (excluding attachments) will be exported and housed in an archive maintained by The Graduate School after the transition is complete. Individual faculty and staff are encouraged to download any information or attachments, such as MOUs, that they would like to retain within their own records prior to the GPAR system transition's completion.

Where can I learn more about CourseLeaf?

Additional information regarding CourseLeaf can be found on the Registrar's website.